

Hello,

Here is some general information for your event at the Commons. Please feel free to contact us if you have any questions.

Registration:

To minimize the wait time of your guests, please provide reception with a list of your visitors names (preferably with at least 24 hours' notice). We will have their badges waiting for them on the day of your event.

If your guests have a vehicle they need to register, they will need to fill out a form on the first day and ask for the car to be registered for the whole week. If you prefer, you can ask your guests for their vehicle information in advance and send it to us for pre-registration. This way they do not have to fill out any paper upon their arrival. If you are interested, we can send you a template.

Please remember Commons' security policy is the same as other buildings, your guests will need to be escorted in by an employee.

Directions:

Commons/Mixer/98A
15255 NE 40th St.
Redmond, WA 98052

From Seattle:

From I-5 North, take the exit to SR 520 east.
Follow SR 520 until you reach NE 40th street, and take a left.
If you reach 150th Ave NE, you've gone too far.
The parking garage entrance for the Commons is on your left.

From SR 520 West:

Take a right at NE 40th street.
The parking garage entrance for the Commons is on your left.
If you reach 150th Ave NE, you've gone too far.

From Main Campus:

Travel west on NE 40th street.
The parking garage entrance for the Commons is on your left.

Parking:

The Commons Parking Garage is marked on the map with the yellow star. You may park anywhere in the garage, unless it is labeled otherwise. Make sure you take a picture or write down your license plate, you will need this to register your car with reception. The red star on the map below marks the Commons Visitor's entrance, this is where the reception desk is.

